
**All Hazards Emergency Plan
Facility Action Cards (FACs)**

FACs – Evacuation

1. The decision to evacuate is only to be made by the Administrator or designee and/or appropriate authorities (fire, law enforcement, County Emergency Management Agency, etc.) or by the circumstances of a fast-moving crisis or disaster situation (fire, gas leak/explosion hazard, etc.) that requires immediate evacuation of the facility to help ensure the safety of the occupants.
2. If not already activated, the facility's ICS shall be activated.
3. Make appropriate notifications to transportation services and receiving location(s).
4. Coordinate all activities with local emergency responders (fire, EMS, police, etc.).
5. All departments must ensure that the responsibilities assigned to them are completed in accordance with the Evacuation Plan (Section IV):
6. Evacuation Procedure (General):
 - Residents will be gathered in a central location and prepared for transport.
 - Residents will be prepared for weather conditions if possible.
 - Residents will be divided into groups depending on acuity and in consideration of risks associated with staying inside of the facility.
 - Ensure that residents have I.D. bands, emergency bags, emergency information, and medical charts accompanying them.
7. Ensure that all procedures defined in the facility's Evacuation Plan (Section IV) are utilized to internally manage the incident.
8. Utilize appropriate sections of the All Hazards Emergency Plan to manage the incident as needed.
9. Maintain all operations in accordance with the ICS until the incident is officially terminated.